



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 122

24th March, 2025

Nauru

G.N.No. 338/2025

RESTRUCTURE NAURU FINANCIAL INTELLIGENCE UNIT

ANTI-MONEY LAUNDERING AND TARGETED FINANCIAL SANCTIONS ACT 2023
SECTIONS 68, 70 and 71

	Designation	No. of Position	Salary Band	Rate
1	Supervisor	1	Special rate	\$ 80,000
2	Assistant Supervisor	1	Band 13.3	\$ 28,667
3	Senior Financial Intelligence Officer - Technical	1	Band 12.1	\$ 24,075
4	Financial Intelligence Officer – Legislation, Policy Monitoring and Evaluation	1	Band 11.1	\$ 22,210
5	Financial Intelligence Officer – Designated Non- Business Finance Professionals, Money Value Transfer Service, Non-Profit Organisations, Beneficial Ownership and National Risk Assessment	1	Band 10.1	\$ 20,641
6	Financial Intelligence Officer – Nauru Economic Climate Resilience Citizenship Program, Asset Recovery and National Strategy	1	Band 10.1	\$ 20,641
7	Administration and Finance Officer	1	Band 4.1	\$ 13,503

DATED this 21st day of March, 2025.

OPHELIA CALEB
SECRETARY TO CABINET

ANTI-MONEY LAUNDERING AND TARGET FINANCIAL SANCTIONS ACT 2023

**VACANCY No 1:
SECTION 71**

NAURU FINANCIAL INTELLIGENCE UNIT

POSITION: Administration and Finance Officer

SALARY: Band 4.1 - \$13, 503.00 per annum

PRIMARY PURPOSE OF ROLE:

The Administration and Finance Officer will be responsible to the Supervisor of the Nauru Financial Intelligence Unit (NFIU). He/she will be the point of contact for all employees, providing administrative support and managing their queries. Main duties include managing office stock, preparing regular reports (e.g. expenses and office budgets) and organizing office records.

KEY DECISION MAKING IN THIS ROLE

- Able to make decisions that are fair and robust as possible to the role. This includes ensuring decision making powers vested in the role are used as intended, identify and follow procedures, gather information and establish facts in making decisions.
- Ideally, has working knowledge of office equipment, office management tools and finance related tools.
- Ultimately, should be able to ensure the administrative and finance activities run smoothly on a daily and long-term basis.

DUTIES/RESPONSIBILITIES:

- Manage office supplies stock and place orders
- Prepare regular reports on expenses and office budgets
- Process timesheets in a timely manner
- Maintain, organise and update office databases/records
- Organize a filing system for important and confidential documents
- Answer queries by employees and clients
- Update office policies as needed
- Maintain an office calendar and schedule appointments
- Book meeting rooms as required
- Prepare reports and presentations with statistical data, as assigned
- Arrange travel and accommodations
- Schedule in-house and external events
- Ensuring compliance with office policies and procedures

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QUALIFICATIONS & EXPERIENCE:

- Diploma in finance, accounting, economics or related field;
- At minimum high school leaving certificate with similar attributes;
- Any additional qualifications in Office Administration are a plus;
- Office Administrator or similar role
- Solid knowledge of office procedures
- Experience with office management software like MS Office (MS Excel and MS Word, specifically)

COMPETENCIES

- Strong organization skills with a problem-solving attitude
- Excellent written and verbal communication skills in English and Nauruan language
- Attention to detail
- Must have the ability to provide support and fit in the role
- Must have high levels of honesty, integrity and ethics
- Must be able to maintain high levels of confidentiality at all times

Applications should be lodged to the Supervisor, Nauru Financial Intelligence Unit stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than 5:00pm on Friday 25th April 2025.

Rajas Swamy, Supervisor Nauru Financial Intelligence Unit, Department of Justice and Border Control, Government Buildings, Yaren. Email: rajasswamy@gmail.com or rajas.swamy@dojustice.gov.nr .

DATED this 24th Day of March 2025

Rajas Swamy
Supervisor – Nauru Financial Intelligence Unit

ANTI-MONEY LAUNDERING AND TARGET FINANCIAL SANCTIONS ACT 2023

**VACANCY No. 2:
SECTION 71**

NAURU FINANCIAL INTELLIGENCE UNIT

POSITION: Financial Intelligence Unit Officer – Nauru Economic Climate Resilience Citizenship program, asset recovery and National Strategy

SALARY: Band 10.1 - \$20,641.00 per annum

PRIMARY PURPOSE OF ROLE:

- The Officer shall be responsible for all matters relating to the Nauru Economic Climate Resilience Citizenship program, Asset Recovery and the National Anti-Money Laundering and Combatting the Financing of Terrorism (AML/CFT) Strategy.
- Support the work of the FIU Supervisor FIU, Assistant Supervisor and Senior FIU Officer.
- The FIU Officer will be responsible for the receipt, analysis, development and dissemination of financial intelligence and data obtained from Suspicious Activity Reports (SARs) and other relevant sources.
- Responsible also for supporting or instigating criminal investigations or civil sanctions relating to AML/CFT breaches and associated predicate offences both domestically and internationally.
- Ultimately, should be able to handle and deliver the specific activities of the role listed as key responsibilities.

KEY DECISION MAKING IN THIS ROLE

Able to make decisions that are fair and robust as possible to the role. This includes ensuring decision making powers vested in the role are used as intended, identify and follow procedures, gather information and establish facts in making decisions.

DUTIES/RESPONSIBILITIES:

- dealing with matters related to: Nauru Economic Climate Resilience Citizenship Programme (NECRCP) including conducting due diligence checks;
- Asset Recovery;
- development and implementation of the National AML/CFT Strategy;
- analysing, managing and developing financial intelligence and data obtained from SARs and other relevant sources relating to Money Laundering, Terrorism Financing, Proliferation Financing (ML/TF/PF);

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- identification of associated predicate offences and terrorism related activities by following the trail of particular activities or transactions, and to determine links to proceeds of crime, with a view to instigating or supporting national and international criminal investigations;
- producing high quality intelligence and data products that communicate findings in a meaningful, clear and concise way using a range of formats;
- preparation and delivery of presentations to the key stakeholders both internal and external, impacting on decision making and risk management;
- undertaking financial intelligence enquiries whilst managing a caseload and adopting a risk-based approach;
- utilising the relevant legislations, regulations, protocols and international guidance to obtain and share information and intelligence as required;
- participating and supporting the NFIU's effective management of the Anti-Money Laundering and Combating the Financing of Terrorism (AML/CFT) regime;
- complying with all intelligence gathering, development and dissemination policies and protocols, including the preparing of NFIU intelligence reports and products;
- undertaking activities to support NFIU's overarching National Strategy and National Risk Assessment (including participation in relevant working groups) to ensure and promote its effectiveness and compliance with the FATF International Standards on AML/CFT along with other international standards in respect of ML/TF/PF and Sanctions;
- developing and maintaining effective relationships with key stakeholders and partners;
- ensuring the prompt and accurate recording of financial intelligence data using the databases available to the FIU;
- adhering to all legal frameworks, key working principles, policies and guidelines relevant to the role to ensure information and intelligence is handled and processed legally;
- maintain an awareness of developments in relevant legislation, policies, emerging trends and international standards relating to AML/CFT; and
- cover any other ad hoc duties at the request of superiors in pursuance of managing service requirements in a timely, efficient and effective manner,

QUALIFICATIONS & EXPERIENCE:

- A tertiary level qualification in one of the following; Finance, Accounting, Economics, Information technology and or in a law enforcement related discipline;
- Must be well versed and have previously worked with the international standards on money laundering and terrorism financing, the mutual evaluation methodology, the role of the Asia Pacific Group on Money Laundering and the Financial Actions Task Force;
- Any experience in a similar role dealing with international conventions, international standards or law enforcement will be an advantage
- Proven work experience at an Officer level or similar role such as managing, organising, coordinating, directing etc related to investigations;
- Solid knowledge of office procedures and protocols
- Experience with office management software like MS Office (MS Excel and MS Word, specifically)

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COMPETENCIES

- Strong financial analysis and/or accounting skills.
- Comprehensive knowledge of Anti-Money Laundering and Combatting the Financing of Terrorism (AML/CFT) laws and regulations and the FATF Standards
- Excellent communication and interpersonal skills for interacting with internal and external stakeholders.
- Strong data analysis skills, including the ability to manipulate large datasets.
- Proficiency in using financial analysis software and other financial management tools.
- Ability to interpret complex financial documents, such as financial statements, income tax returns and audit reports.
- Ability to develop and implement risk management strategies.
- Proven ability to create and maintain effective working relationships with staff and external parties.
- Must be able to maintain the highest levels of confidentiality, professionalism and integrity in handling confidential information at all times.

Applications should be lodged to the Supervisor, Nauru Financial Intelligence Unit stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than 5:00pm on Friday 25th April 2025.

Rajas Swamy, Supervisor Nauru Financial Intelligence Unit, Department of Justice and Border Control, Government Buildings, Yaren. Email: rajasswamy@gmail.com or rajas.swamy@dojustice.gov.nr .

DATED this 24th Day of March 2025

Rajas Swamy
Supervisor – Nauru Financial Intelligence Unit

ANTI-MONEY LAUNDERING AND TARGET FINANCIAL SANCTIONS ACT 2023

**VACANCY No. 3:
SECTION 71**

NAURU FINANCIAL INTELLIGENCE UNIT

POSITION: Financial Intelligence Unit Officer - Designated Non-Financial Business Professions (DNFBP's), Money Value Transfer Services (MVTS), Beneficial Ownership (BO), National Risk Assessment (NRA) and Non-Profit Organisations (NPO's).

SALARY: Band 10.1 - \$20,641.00 per annum

PRIMARY PURPOSE OF ROLE:

1. The FIU Officer shall be responsible for the monitoring, supervision and enforcement of AML/CFT matters relating to the DNFBP's, MVTS, Beneficial Ownership, NRA and NPO's.
2. Support the work of the FIU Supervisor, Assistant Supervisor and Senior FIU Officer.
3. The FIU Officer will be responsible for the receipt, analysis, development and dissemination of financial intelligence and data obtained from Suspicious Activity Reports (SARs) and other relevant sources.
4. Responsible also for supporting or instigating criminal investigations or civil sanctions relating to AML/CFT breaches and associated predicate offences both domestically and internationally.
5. Ultimately, should be able to handle and deliver the specific activities of the role listed as key responsibilities.
6. Work with the other Officers in the areas of responsibilities that overlaps.

KEY DECISION MAKING IN THIS ROLE

Able to make decisions that are fair and robust as possible to the role. This includes ensuring decision making powers vested in the role are used as intended, identify and follow procedures, gather information and establish facts in making decisions.

DUTIES/RESPONSIBILITIES:

- monitoring, supervision and enforcement of AML/CFT matters related to Designated Non-Financial Businesses and Professions (DNFBPs); Money Value Transfer Services (MVTS); Non-Profit Organisations (NPOs); Beneficial Ownership (BO); and National Risk Assessment (NRA).
- analysing, managing and developing financial intelligence and data obtained from SARs and other relevant sources relating to Money Laundering, Terrorism Financing, Proliferation Financing (ML/TF/PF);
- identification of associated predicate offences and terrorism related activities by following the trail of particular activities or transactions, and to determine links to proceeds of crime, with a view to instigating or supporting national and international criminal investigations;

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- producing high quality intelligence and data products that communicate findings in a meaningful, clear and concise way using a range of formats;
- preparation and delivery of presentations to the key stakeholders both internal and external, impacting on decision making and risk management;
- undertaking financial intelligence enquiries whilst managing a caseload and adopting a risk-based approach;
- utilising the relevant legislations, regulations, protocols and international guidance to obtain and share information and intelligence as required;
- participating and supporting the NFIU's effective management of the Anti-Money Laundering and Combating the Financing of Terrorism (AML/CFT) regime;
- complying with all intelligence gathering, development and dissemination policies and protocols, including the preparing of NFIU intelligence reports and products;
- undertaking activities to support NFIU's overarching National Strategy and National Risk Assessment (including participation in relevant working groups) to ensure and promote its effectiveness and compliance with the FATF International Standards on AML/CFT along with other international standards in respect of ML/TF/PF and Sanctions;
- developing and maintaining effective relationships with key stakeholders and partners;
- ensuring the prompt and accurate recording of financial intelligence data using the databases available to the FIU;
- adhering to all legal frameworks, key working principles, policies and guidelines relevant to the role to ensure information and intelligence is handled and processed legally;
- maintain an awareness of developments in relevant legislation, policies, emerging trends and international standards relating to AML/CFT; and
- cover any other ad hoc duties at the request of superiors in pursuance of managing service requirements in a timely, efficient and effective manner,

QUALIFICATIONS & EXPERIENCE:

- A tertiary level qualification in one of the following; Finance, Accounting, Economics, Information technology and or in a law enforcement related discipline;
- Must be well versed with use of IT related databases and analytical software
- Must be well versed and have previously worked with the international standards on money laundering and terrorism financing, the mutual evaluation methodology, the role of the Asia Pacific Group on Money Laundering and the Financial Actions Task Force;
- Any experience in a similar role dealing with international conventions, international standards or law enforcement will be an advantage
- Proven work experience at an Officer level or similar role such as managing, organising, coordinating, directing etc related to investigations;
- Solid knowledge of office procedures and protocols
- Experience with office management software like MS Office (MS Excel and MS Word, specifically)

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COMPETENCIES

- Information Technology systems, database and software use experience is requirement;
- Strong financial analysis and/or accounting skills.
- Comprehensive knowledge of Anti-Money Laundering and Combatting the Financing of Terrorism (AML/CFT) laws and regulations and the FATF Standards
- Excellent communication and interpersonal skills for interacting with internal and external stakeholders.
- Strong data analysis skills, including the ability to manipulate large datasets.
- Proficiency in using financial analysis software and other financial management tools.
- Ability to interpret complex financial documents, such as financial statements, income tax returns and audit reports.
- Ability to develop and implement risk management strategies.
- Proven ability to create and maintain effective working relationships with staff and external parties.
- High degree of professionalism and integrity in handling confidential information.

Applications should be lodged to the Supervisor, Nauru Financial Intelligence Unit stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than 5:00 pm on Friday 25th April 2025.

Rajas Swamy, Supervisor Nauru Financial Intelligence Unit, Department of Justice and Border Control, Government Buildings, Yaren. Email: rajasswamy@gmail.com or rajas.swamy@dojustice.gov.nr .

DATED this 24th Day of March 2025

Rajas Swamy
Supervisor – Nauru Financial Intelligence Unit

ANTI-MONEY LAUNDERING AND TARGET FINANCIAL SANCTIONS ACT 2023

**VACANCY No. 4:
SECTION 71**

NAURU FINANCIAL INTELLIGENCE UNIT

POSITION: Senior Financial Intelligence Unit Officer – Technical Position

SALARY: Band 12.1 - \$24,075.00 per annum

PRIMARY PURPOSE OF ROLE:

- The primary role of the Senior FIU Officer will be to undertake reporting requirements under the Nauru Mutual Evaluation Report 2024 (MER 2024) with the Assistant FIU Supervisor and the Supervisor.
- The Senior FIU Officer will be responsible for submitting '*Further Updated Reports*' on an annual basis. This will also include making submissions for any upgrades of the technical compliance assessment.
- Be responsible for advising the Assistant FIU Supervisor and the Supervisor on the development and changes to the Financial Actions Task Force (FATF) Standards and ensuring that the changes are incorporated and domesticated in Nauruan laws
- Be responsible for ensuring that every primary institution dealing with financial legislation works with other entities including the NFIU to implement '*parallel financial investigations*.'
- Support the work of the NFIU Supervisor and the Assistant Supervisor.
- Handle specialised workload as specified in the key responsibilities of the role.
- Work with the other Officers in the areas of responsibilities that overlaps.

KEY DECISION MAKING IN THIS ROLE

Able to make decisions that are fair and robust as possible to the role. This includes ensuring decision making powers vested in the role are used as intended, identify and follow procedures, gather information and establish facts in making decisions.

DUTIES/RESPONSIBILITIES:

- Undertaking the reporting requirements under the MER with the Assistant FIU Supervisor and the Supervisor and submitting '*Further Updated Reports*' on an annual basis including making submissions for any upgrades of the technical compliance assessment.
- Advising the Assistant FIU and Supervisor on the development and changes to the FATF Standards.

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- Ensuring that any changes to international standards are incorporated and domesticated in the laws of Nauru
- attending Asia Pacific Group on Money Laundering (APGML) related meetings and providing reports to ensure Nauru is informed of any policy decisions or matters relating to its membership with APGML
- ensuring that every primary institution dealing with financial legislation works with other entities including NFIU to implement '*parallel financial investigations*.'
- Assisting the FIU Officers in analysing, managing and developing financial intelligence and data obtained from SARs and other relevant sources relating to Money Laundering, Terrorism Financing, Proliferation Financing (ML/TF/PF);
- Assisting the FIU Officers in identification of associated predicate offences and terrorism related activities by following the trail of particular activities or transactions, and to determine links to proceeds of crime, with a view to instigating or supporting national and international criminal investigations;
- Participating and supporting the NFIU's effective management of the Anti-Money Laundering and Combating the Financing of Terrorism (AML/CFT) regime.
- Undertaking activities to support NFIU's overarching National Strategy and National Risk Assessment (including participation in relevant working groups) to ensure and promote its effectiveness and compliance with the FATF International Standards on AML/CFT along with other international standards in respect of ML/TF/PF and Sanctions).
- Developing and maintaining effective relationships with key stakeholders and partners.
- Ensuring the prompt and accurate recording of financial intelligence data using the databases available to the FIU, adhering to all legal frameworks, key working principles, policies and guidelines relevant to the role to ensure information and intelligence is handled and processed legally.
- Maintain an awareness of developments in relevant legislation, policies, emerging trends and international standards relating to AML/CFT.
- Cover any other ad hoc duties at the request of superiors in pursuance of managing service requirements in a timely, efficient and effective manner.

QUALIFICATIONS & EXPERIENCE:

- A tertiary level qualification in one of the following; Finance, Accounting, Economics, Information technology and or in a law enforcement related discipline;
- A qualified lawyer or has legal practice background.
- Must be well versed and have previously worked with the international standards on money laundering and terrorism financing, the mutual evaluation methodology, APGML mutual evaluation procedures, the role of the APGML and FATF.

COMPETENCIES

- At least 5 years' experience in an analytical, research, risk & compliance relating to FATF Standards, methodology and mutual evaluations.
- Knowledgeable in the areas of responsibilities stated for this role.
- Comprehensive knowledge of Anti-Money Laundering and Combatting the Financing of Terrorism (AML/CFT) laws and regulations, FATF Standards, FATF Methodology, Mutual evaluation procedures and other international standards or requirements.
- Excellent communication and interpersonal skills for interacting with internal and external stakeholders.
- Ability to provide solutions to implement recommended actions of the MER 2024

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- Outstanding organizational and project management abilities.
- Proficiency in using financial analysis software and other financial management tools.
- Ability to interpret complex financial documents, such as financial statements, income tax returns and audit reports.
- Ability to develop and implement risk management strategies.
- Proven ability to create and maintain effective working relationships with staff and external parties.
- High degree of professionalism and integrity in handling confidential information.

Applications should be lodged to the Supervisor, Nauru Financial Intelligence Unit stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than 5:00pm on Friday 25th April 2025.

Rajas Swamy, Supervisor Nauru Financial Intelligence Unit, Department of Justice and Border Control, Government Buildings, Yaren. Email: rajasswamy@gmail.com or rajas.swamy@dojustice.gov.nr .

DATED this 24th Day of March 2025

Rajas Swamy
Supervisor – Nauru Financial Intelligence Unit
