

## **Daily Notices circulated by the Government Information Office**

**Wednesday, 12 August 2020**

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- NUC Job Vacancy: Team Leader Distribution Line Clearing (x1). Closes 19Aug2020 (see attached).
- NUC Job Vacancies: Line Clearer (x4). Closes 19Aug2020 (see attached).
- CIE/UNDP: Job Vacancy: Terminal Evaluation Consultant – National - Nauru R2R Project (National consultancy). Ref: PN/FJ/073/20.

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### **On Behalf of Nauru Utilities Corporation**

#### **Job Vacancy: Team Leader Distribution Line Clearing (x1). Closes 19Aug2020 (see attached).**

NUC invites applications to the position as Team Leader Distribution Line Clearing.

Section: Power Distribution & Transmission

Reports to: Power Distribution Manager

Starting Salary: \$11,378 – \$13,056

#### Duties and Responsibilities:

1. Ensure the appropriate PPE is worn by all power line clearing staff at all times.
2. Lead and control a team assigned with daily works plan for distribution network vegetation clearing.
3. Lead the provision of on-the-job training of employees to increase their competency levels.
4. Monitor and appraise performance of members against the key performance targets and provide counselling with the view to improve on areas of employee's weaknesses.
5. Forecast material usage and prepare requisitions for stores or overseas orders.
6. Ensure proper management of tools and equipment used by team.
7. Accountable and responsible for ensuring you and your team have excellent knowledge of all relevant system, policy and processes and are able to demonstrate the delivery of a first class and considerate service to our customers.
8. Take ownership and accountability for your team delivering consistent high quality customer service, with you leading by examples as their team leader.
9. Ensure all training focus is placed on proactive activities to support NUC strategy, and ensuring our staff has the skills and knowledge to resolve issues at first point of contact.
10. Leads to perform testing and Isolation on low, medium and high voltage power distribution equipment before any commencement of work.
11. Possess strong understanding of vegetation management, tree lopping and associated tools.
12. Plans and completes line clearing tasks or activities during limited plant shut-downs.
13. Prepare and submits daily, weekly and/or monthly reports and inspections as required.
14. Work with and takes direction from the Distribution Manager, Team Leader Distribution Operations and Land Owners.
15. Learn, understand, and comply with safety procedures, and other emergency practices.
16. Inform the team of any work condition deemed to be unsafe.
17. Assist in emergencies as needed including emergency calls at non-scheduled hours.
18. Respond in a professional, polite, and helpful manner when dealing with other staff and customers.
19. Ensure all work areas are maintained in a clean, safe and orderly manner at all times.
20. Cooperate with NUC management in regards to any duties or requirements imposed on them by relevant health and safety legislation and ensure compliance.
21. Carry out duties and responsibilities considered appropriate and relevant by NUC management.

Minimum Education: High School Leavers Certificate and preferably Certificate IV or Diploma in Electrical Engineering

Experience: 5+ Years as Power Distribution Line Mechanic or Line Clearer

Skills: language competency, high written & spoken English, report writing, motivating, developing & directing, organizing, customer focus, decision making, problem solving, valid driver's license, computer literate, leads by example

Personality: fit, non-smoker, committed, dedicated, able to handle pressure, team player, positive thinker, passion for excellence, self-starter

Work Conditions: work extended hours, handle unforeseen weather conditions, attend to call outs.  
Please submit application in a letter form with necessary attachments such as CV, references and other relevant documents.

Application should be addressed to:  
Nauru Utilities  
Human Resource Manager

E: [glerin.dube@nuc.com.nr](mailto:glerin.dube@nuc.com.nr)

Application forms are attached or available at the Human Resource Office, Aiwo Power Station.

Shortlisted applicants will be notified by phone for an interview.

Closing date: Wed, 19 August 2020.

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***On Behalf of Nauru Utilities Corporation***

***Job Vacancies: Line Clearer (x4). Closes 19Aug2020 (see attached).***

NUC invites applications to the position as Line clearer

Section: Power Distribution & Transmission

Reports to: Team Leader Line clearing

Starting Salary: \$6,715.00 - \$8,466

**Duties and Responsibilities:**

1. Follow NUC Safety rules and regulations.
2. Possess strong understanding of vegetation management, tree lopping and associated tools.
3. Plans and completes line clearing tasks or activities during limited plant shut-downs.
4. Performs vegetation clearing tools as per daily work plans provide by the TLLC.
5. Ensure correct use and safe keep of tools and equipment used by team.
6. Take ownership and accountability in delivering consistent high quality customer service at all times.
7. Continually report to and update the TLDM & TLLC on progress and status of work carried out on a daily basis.
8. Assists in emergencies as needed including emergency calls at non-scheduled hours.
9. Responds in a professional, polite and helpful manner when dealing with other staff and customers.
10. Ensure all areas are maintained in a clean, safe and orderly manner at all times.
11. Cooperate with NUC management in regards to any duties or requirements imposed on them by relevant Health & Safety legislations and ensure compliance.
12. Carry out duties and responsibilities considered appropriate and relevant by NUC management.
13. Project a professional image of NUC.

Qualification: High School Leavers Certificate

Experience: -At least 2 years of work experience in a related field, vegetation clearing.

Skills: relevant trade skills, chainsaw operator, spoken & written English, some computer knowledge, valid driver's license, high safety working standards, basic pole rescue, customer focus, first aid

Personality: alert at all times, helpful, friendly, resourceful, eager to learn and excel, humble, respectful, team player, open minded & fit.

Work Conditions: participate in training both locally / overseas, develop full potential in this trade, work extended hours, prioritise, work with NUC staff / expats, comply with NUC regulations, work under pressure, observe & maintain standards, work in unforeseen weather conditions, work at heights.

Please submit application in a letter form with necessary attachments such as CV, references and other relevant documents.

Application should be addressed to:  
Nauru Utilities  
Human Resource Manager

E: [glerin.dube@nuc.com.nr](mailto:glerin.dube@nuc.com.nr)

Application forms are attached or available at the Human Resource Office, Aiwo Power Station.

Shortlisted applicants will be notified by phone for an interview.

Closing date: Wed, 19 August 2020.

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***On Behalf of the Department of Commerce, Industry and Environment/UNDP***

***Job Vacancy: Terminal Evaluation Consultant – National - Nauru R2R Project (National consultancy). Ref: PN/FJ/073/20.***

Seeking applications to the position as Terminal Evaluation Consultant – National - Nauru R2R Project (National consultancy), Reference: PN/FJ/073/20 under the project: *Implementing a Ridge to Reef Approach to Protect Biodiversity and Ecosystem Functions in Nauru (R2R Nauru)*.

Period of assignment: 30 working days between from 21 August – 10 November 2020

Duty Station: Home-based-Nauru

To apply, go to [https://procurement-notices.undp.org/view\\_notice.cfm?notice\\_id=68553](https://procurement-notices.undp.org/view_notice.cfm?notice_id=68553)

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